



Information Technology

Port Macquarie Campus

ICA05 Information and Communication Technology Training Package

Semester 1, 2009

PART-TIME COURSES

ICA10105 Certificate I in Information Technology

TAFE NSW Course No: 19000

This qualification provides the skills and knowledge for an individual to function at a basic level of ICT competency in the contemporary information society. You will be able to undertake basic ICT functions using a personal computer and to engage in fundamental online activities.

Statement of Attainment in Information Technology

TAFE NSW Course No: 19040

This general purpose course provides a mechanism for a flexible, local and timely response and delivery of specific "short course" training in Information Technology for industry and the community.

Statement of Attainment in Information Technology - Computers for Beginners

TAFE NSW Course No: 19040

Duration: 12 weeks

For those just starting with computers this course is just what you need. No experience is required. You will cover topics on understanding your computer, file management, Word processing, using the Internet and email.

Semester 1 2009

Campus: Port Macquarie
Widderson Street
PORT MACQUARIE
NSW 2444

To enrol

**North Coast Institute
application form. Apply now!**

Contact and more information:

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All information is accurate at time of printing. Course commencement is subject to sufficient resources and demand. For the most up-to-date information on course content; entry requirements, attendance modes; fees, refunds, concessions and exemptions; recognition of prior learning and credit transfer options; student support services including literacy and numeracy support and welfare services; student rights and responsibilities; appeals and complaints process and Department of Education and Training Code of Conduct visit the Institute website or ring 131601.



NCI-090506 20/2/2009



www.nci.tafensw.edu.au

SHORT COURSES

Statement of Attainment in Web Design Skills

TAFE NSW Course No: 19046

- ◆ Digital Photography
- ◆ Web design
- ◆ Excel spreadsheets
- ◆ Word processing
- ◆ Access database
- ◆ Adobe Photoshop
- ◆ Adobe Illustrator
- ◆ Adobe Flash
- ◆ JavaScript
- ◆ Video Editing

CUSTOMISED TRAINING FOR BUSINESS

We can provide specific training to any organisation which is customised to suit your business needs. Training can be provided in your work environment or at TAFE during the day, evening or at weekends.

Traineeships and Existing Worker Traineeships.

If you are an employer and need computing support in your business why not consider a traineeship? An ideal solution for employees performing an Information Technology role. Qualifications range from a Certificate II level to an Advanced Diploma in Information Technology. Enquire today to receive an information package.



CERTIFIED PROFESSIONAL
Macromedia® Dreamweaver® MX 2004
Developer

