



New Entry Traineeships

Perfect for new employees performing an Information Technology role

Who is eligible?

Any new full-time or part-time employee aged 16 – 64 who does not already hold a qualification at Certificate III level or above. (Family members may also be eligible).

How is the training delivered?

The training is delivered online and in the workplace. Face-to-face workshops are available if required. Workplace training and assessment is conducted by qualified staff.

What are the benefits to employers?

Incentives include a highly skilled workforce and qualified staff. TAFE fees are capped for trainees. Financial incentives are available to employers of eligible trainees. For further information on eligibility, or incentives, contact your preferred Australian Apprenticeship Center.



What does a trainee need to do?

The first step is to undertake a skills audit with a qualified assessor. This process will identify the required workplace competencies and identify any skills gaps. The trainee's current skills and competencies will also be recognised during this process.

An individual training plan will then be developed for the trainee.

On successful completion of the program, the trainee will receive a nationally recognised qualification from TAFENSW, and a certificate of proficiency.

Qualifications

Certificate II in Information Technology (ICA20105)

Certificate III in Information Technology (ICA30105)

Specialist Streams:
Network Administration
Support

Certificate IV in Information Technology (ICA40205)
(Support)

Certificate IV in Information Technology (ICA40405)
(Networking)

Additional Qualifications
Available on Request

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For information on fees, refunds and exemptions; recognition of prior learning and credit transfer options; student support services including literacy and numeracy support and welfare services; student rights and responsibilities; appeals and complaints process and Department of Education and Training Code of Conduct visit the Institute website or ring 131601.

