

# 19001 CERIFICATE II IN INFORMATION TECHNOLOGY

WAUCHOPE CAMPUS  
Semester 1, 2011

Semester 1 Term 1: 14 February to 8 April

Term 2: 25 April to 24 June

**NOTE: You must complete 9 core units and 6 elective units. Additional electives are shown to allow you to select from those you are interested in.**

TUESDAY			WEDNESDAY			THURSDAY		
BSBCMN106A Follow workplace safety procedures ICAU1128B Operate a personal computer			ICAS3234B Care for computer hardware (Elective) ICAU2231B Use computer operating system			ICAU2006B Operate computing packages - Excel and Access ICAW2002B Communicate in the workplace		
9 - 10:30	CG18	Di	9 - 10:30	CG18	Shaun	9 - 10:30	CG18	Geoff
MORNING TEA								
ICAU2006B Operate computing packages - Word ICAU2005B Operate computer hardware			ICAS3024B Provide basic system administration (Elective) ICAS3032B Provide network systems administration (Elective) ICAI3020B Install and optimise operating system software (Elective)			ICAS3031B Provide advice to clients (Elective) ICAD3218B Create user documentation (Elective)		
11 - 12:30	CG18	Di	11 - 1	CG18	Shaun	11 - 12:30	CG18	Geoff
LUNCH								
ICAD2012B Design organisational documents using computing packages ICAU2013B Integrate commercial computing packages			ICAI3021B Connect internal hardware components (Elective) ICAU3004B Apply occupational health and safety procedures (Elective) ICAT3025B Run standard diagnostic tests (Elective)			ICAW2001B Work effectively in an IT environment ICAU3019B Migrate to new technology (Elective)		
1 - 3	CG18	Di	1:30 - 3	AG09	Shaun	1 - 2:30	CG18	Geoff